

**New River Community Action Head Start**  
**Policy Council Meeting**  
**January 17, 2017**

**Members Present**

Sharite'a Webb – Pulaski  
Serena Ming – Dublin  
Cheyenne Dalton - Pulaski  
Melinda Robinson – Pulaski  
Stephanie Smith – Blacksburg  
Randi Webb – Pulaski  
Mindi Christian – Pulaski  
Michelle Jones – Pulaski  
Graci Bentley – Pulaski  
Sean Chamberlin – Christiansburg  
Mary Chamberlin – Christiansburg  
Rhonda Seltz – Riner  
Jennifer Woodruff – Floyd  
Mark DeBusk – Christiansburg  
Nida DeBusk - Christiansburg

**Staff Present**

Sheryl Helm – Director of Early Childhood/ Family Services  
Amy Beecher – Administrative Assistant  
Diane Wise – Family Services  
Carolyn Fisher – Swift Start Career Mentor

Sharite'a Webb called the meeting to order at 05:45 pm. Two new Policy Council members were introduced. Sean from Christiansburg and Serena from ELC.

Policy Council members reviewed old minutes and voted to approve them. Mary Chamberlin motioned, Randi Webb seconded, motion carried, approved by Policy Council. Sheryl went over Enrollment/ waitlist/ attendance. No new updates from centers.

Policy Council reviewed Financial Documents. Policy Council reviewed In kind data. Sheryl mentioned asking Floyd and Radford schools to fill out In kind forms.

Carolyn Fischer with Swift Start was introduced. Carolyn presented what the Swift Start program is and the requirements for the program. Although open to all public, she stated Head Start parents would get top priority.

Kim English with Freedom First was introduced. Freedom First is about putting people into reliable/ affordable vehicles. Requirements for the program are 1. Driver License 2. Able to afford Full Coverage Car Insurance 3. Afford a monthly payment 4. Have a Savings/ Checking account with Freedom First and 5. Attend classes on vehicle maintenance.

Sheryl Helm went over the CLASS Review with Policy Council.

Policy Council voted on New Hires for Head Start. Carolyn Fisher and Misti Cox-Henderson with Swift Start and Shannon Spence for center aid at the Blacksburg Head Start center. Mindy Christian motioned, Cheyenne Dalton seconded; motion approved.

Next meeting February 21<sup>st</sup>.

Sharit'ea motioned to adjourn the meeting. Nida DeBusk motioned, Jennifer Woodruff seconded, motioned carried. Meeting adjourned at 6:45pm.